



BOARD OF COUNTY COMMISSIONER'S

MINUTES

TUESDAY, NOVEMBER 13, 2018

Prayer and Pledge of Allegiance were led by Chief of Operations Jose Chavez.

Chairman Rod Cleveland called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 13th day of November 2018 in meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Alison Vinson, Undersheriff Blake Green, Brenda Hill, Brian Wint, Bryan Jenkins, Bryant Rains, Chief of Operations Jose Chavez, Chief of Detention Jacob Wheeler, Daniel Thatcher, Denise Ellison, Earl Cox, George Mauldin, John Roberts, Joy Hampton, Laurie Beth Marshall, Laura Smith, Leann Clements, Melinda Duke, Melissa Nies, Sarita Scott, Susan Burr, Susan Reese, Sheriff Todd Gibson, Tony Terrell, Melody Bays and Tara Douglas.

After the reading of the minutes of the regular meeting **November 5, 2018** and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

A. Bid Opening:

Melinda Duke publicly opened and named each bidder. Rod Cleveland moved seconded by Darry Stacy, to **accept** the bids and instructed the Purchasing Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

1. **Bid #HD-1883** – Convert existing Women's restroom at the Cleveland County Health Department into a uni-sex restroom with shower.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

L.G. Construction, Co., Inc.

| | | |
|------------------------------------|----------------------------------|--------------------|
| BID: #HD-1883 | 1 | |
| DEPT: Commissioners | | Awarded To: |
| DATE OPENED: 11-13-18 | | Tabled on 11-13-18 |
| List of Individual Items | | |
| Convert existing Women's Restroom | | |
| at the Cleveland County Health | | |
| Department into a uni-sex restroom | | |
| with a shower. | | |
| Approximate Start Date: | 12-3-18 | |
| Approximate Ending Date: | 1-31-19 | |
| Warranty: | 1 year material/labor warranty | |
| Materials Cost: | \$9,143.00 includes bond | |
| Labor Cost: | \$11,172.00 | |
| BID TOTAL | \$20,315.00 | |
| Exceptions/Statements: | | |
| CONTACT INFORMATION: | | |
| Contact Person: | John Smith Jr. | |
| Title: | Vice President | |
| Address: | 5940 Epperly Drive OKC, OK 73135 | |
| Telephone: | 405-672-9100 | |
| Fax: | 405-672-5604 | |
| NON-COLLUSION AFFIDAVIT: | YES | |
| PA-102(1982) | | |

B. Old Business:

1. Upon the recommendation of Assistant Purchase Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **award** to Total Radio Inc., in the amount of \$23,138.96 for **Bid #SHE-1884** – Dispatch Relocation to Vista Building, 111 N. Peters Norman OK for the Cleveland County Sheriff’s Department.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

2. Upon the recommendation of Tammy Belinson, Rod Cleveland moved, seconded by Darry Stacy, to **table** for one more week on the **Contract Amendment** for additional financial signature keys for the new software system by Tyler Technologies.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

Chairman Cleveland said that the following Items No. 1 through No. 12 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Darry Stacy, to **approve** the Consent Items:

1. **Claim Form ODOT 324a/** Payment for Parcel 80 in the amount of \$1,950.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156th Ave.
2. **Claim Form ODOT 324a/** Payment for Parcel 46 in the amount of \$5,000.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156th Ave
3. **Claim Form ODOT 324a/** Payment for Parcel 41 in the amount of \$7000.00 to be paid to Pinnacle Consulting for secure acquisitions on Project 31129(04) 156th Ave
4. **Plat – Hidden Pines Estates** A subdivision of Part of the NW 1/4 , Section Twenty Five (25), T9N, R1E of the Indian Meridian, Cleveland County District #2..
5. **Contract** between Cleveland County Board of County Commissioners and OPES, Inc. to provide services for the repair and continued operation of the underground storage tanks at the Cleveland County District #1 Warehouse.
6. **Agreement** between Cleveland County District #1 and Dittner Services to provide monthly monitoring every 30 days in the amount of \$55.00 per inspection and will perform an annual line and leak detector test for \$150.00 per year beginning October 1, 2018 through June 30, 2019.
7. **Juvenile Detention Services Agreement** between Cleveland County Board of County Commissioners and Sequoyah Enterprises for juvenile detention at a rate of \$26.00 per child per day through June 30, 2019.
8. **Notice of Appointment** of Earl Kimmel and Christi Morren as Receiving Officers for the Building Engineer Accounts SM2 and SM3.
9. **Declaration of Surplus and Resolution** Disposing of the following equipment from the Cleveland County Extension Office:
 - a. E625-000 Coffee Brewer
 - b. E110-2 466CB Boat Conference Table
10. **Declaration of Surplus and Resolution** Disposing of the following equipment from the County Clerk’s Office:
 - a. F223-5 Keyboard Storage Drawer
 - b. F223-6 Keyboard Storage Drawer
 - c. F104-109 Filing Cabinet & Counter
 - d. F222-54 Computer Power Backup

| | |
|-------------|-----------------------|
| e. F222-30 | Computer Power Backup |
| f. F222-73 | Digital Scanner |
| g. F213-28 | Digital Copier |
| h. F213-29 | Digital Copier |
| i. F213-31 | Copier |
| j. F221-3 | 5# Postage Scale |
| k. F121-5 | Rolodex V-File |
| l. F121-6 | Rolodex V-File |
| m. F121-7 | Rolodex V-File |
| n. F121-9 | Rolodex V-File |
| o. F121-10 | Rolodex V-File |
| p. F121-12 | Rolodex V-File |
| q. F121-16 | Rolodex V-File |
| r. F121-18 | Rolodex V-File |
| s. F121-20 | Rolodex V-File |
| t. F121-21 | Rolodex V-File |
| u. F121-24 | Rolodex V-File |
| v. F121-25 | Rolodex V-File |
| w. F121-32 | Rolodex V-File |
| x. F121-33 | Rolodex V-File |
| y. F121-36 | Rolodex V-File |
| z. F121-37 | Rolodex V-File |
| aa. F121-38 | Rolodex V-File |
| bb. F121-63 | Rolodex V-File |

11. Review, Audit, Approve or Disallow Blanket Purchase Orders submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

12. Review, Audit, and approve or disallow claims for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay. A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT

D. During New Business, as per 2001 O.S. 25 § 311.A.9 a matter that was not known about or which could not have been reasonably foreseen prior to the time of posting received the following consideration:

Harold Haralson **moved** that the BOCC **appoint** Alison Vinson of the HR Department as the **point of contact** for all information concerning the new insurance program and that as part of her duties she will distribute all communications to the elected officials, as well as relay the concerns of the elected officials to Gallagher.

Darry Stacy seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

E. During **Commissioner’s discussions** regarding County Business, Darry Stacy introduced Melody Bays, Executive Director, Healthy Living Block and Tara Douglas, Director of Programming. Both expressed excitement in being part of the team. Darry Stacy said they are doing a wonderful job and will be available to chat with everyone after the meeting.

Commissioner Stacy congratulated his fellow Board Members for winning the general election on November 6, 2018 for Cleveland County Commissioners District #1 and District #3.

Commissioner Haralson said the Veterans Day Parade that happened on Sunday, November 11, 2018 was a great event. He reported that Chief Chavez was there in uniform not only representing the Armed Forces but also the Sheriff’s Department. A flyover of military helicopters was part of the event as well and there was an issue with the Chinook Helicopter. He recalled riding in one in Japan as they were transferring from Yokosuka, Japan to the Yokota Air Base.


Chairman Cleveland commended Election Board Secretary Bryant Rains for a job well done during the general election on November 6, 2018, adding that the vote tallies were all turned in very quickly after the polls closed.

F. There were **no comments** made by the **Public**.

G. There being no further business to come before the Board, Harold Haralson moved, seconded by Darry Stacy, that the meeting be **adjourned** at 1:09 P.M.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

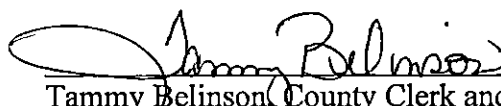
(Clerk’s Note: Agenda was posted on November 9, 2018 @ 11:52 PM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**

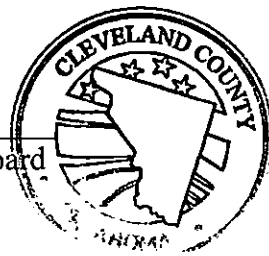


Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 
Deputy County Clerk